

## UUCM Adult Education Class Proposal Form

The Adult Education Committee welcomes proposals for adult classes from members of UUCM. Please print the form provided, prepare your class proposal and submit it to Linda Haumann, DRE. The Adult Education committee will review and approve proposals based on the adult education mission statement (see below) and space/times available for the class.

Please leave proposals in the adult education mailbox in the community workroom or email to: Linda Haumann, DRE (Director of Religious Education): [dre@uumarin.org](mailto:dre@uumarin.org).

Mission statement:

**The Adult Education Committee is dedicated to offering programs that provide for the exploration of spirituality, intellectual and emotional growth, and life skills development of the UUCM community through continuous learning. We offer a variety of opportunities to gather and learn from each other.**

### **Please Complete the Following Class Proposal Form**

1. Specific and succinct description of the class, group or program including the names of the facilitators or presenters-Outline the process and structure of the offering (e.g. how much will be didactic, experiential).

2. Overall goals

3. How this class addresses at least one of the foci of our mission statement: e.g. exploration of spirituality, intellectual and emotional growth or life skills development:

4. Time frame: e.g. one-day workshop, ongoing class, dates, and times:

5. Proposed/preferred location: e.g. Clara Barton room, Fireside room:

6. Publicity Plan: e.g. flyers, newsletter article, announcements, etc.:

7. Reading materials, equipment or handouts needs: